

**COSMETOLOGY EXAMINING BOARD
MEETING MINUTES
July 14, 2015**

PRESENT: Vicky McNally, Lori Paul, Denise Trokan, Gail Sengbusch, Dianna Wachter

EXCUSED: Kristin Allison

STAFF: Brittany Lewin, Executive Director; Kelly Williams, Bureau Assistant; Katie Vieira, Rules Coordinator.

CALL TO ORDER

Vicky McNally, Chair, called the meeting to order at 11:05 a.m. A quorum of five (5) members was confirmed.

ADOPTION OF AGENDA

Amendments:

➤ *Correction- Meeting start time of 11:00 am*

MOTION: Gail Sengbusch moved, seconded by Dianna Wachter, to adopt the agenda as amended. Motion carried unanimously.

LEGISLATIVE/ADMINISTRATIVE RULE MATTERS

**COS 1-11 COSMETOLOGY SCHOOLING, LICENSURE AND PRACTICE
REQUIREMENTS**

MOTION: Lori Paul moved, seconded by Vicky McNally, to reject the Clearinghouse comment in the statutory authority section and Clearinghouse comments (e.) and (g.) in the clarity, grammar, punctuation, and use of plain language section and to accept all remaining Clearinghouse comments for Clearinghouse Rule 15-035 relating to cosmetology schooling, licensure, and practice requirements. Motion carried unanimously.

MOTION: Vicky McNally moved, seconded by Lori Paul, to amend Cos 4.01 (3g) to read "All non-disposable, disinfectable manicure tools and implements shall be cleaned and disinfected with a disinfectant as defined in s. Cos 1.01 (6), after use on each client." and Cos 4.01 (3r) to read "All items designed to be disposed of after a single use including orangewood sticks, cotton, gauze, neck strips, nail wipes, tissues, sponges, paper towels, wooden applicators and spatulas, emery boards, buffer blocks, pumice stones, sanding bands or sleeves, and disposable nail bits shall be disposed of after each use." Motion carried unanimously.

MOTION: Gail Sengbusch moved, seconded by Lori Paul, to authorize the Chair to approve the Legislative Report and Draft as amended, for Clearinghouse Rule 15-035 for submission to the Governor's Office and Legislature. Motion carried unanimously

CLOSED SESSION

MOTION: Gail Sengbusch moved, seconded by Dianna Wachter, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (ss.19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and, to confer with legal counsel (s.19.85(1)(g), Stats.). Vicky McNally read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Vicky McNally – yes; Lori Paul – yes; Gail Sengbusch – yes; Dianna Wachter – yes Denise Trokan - yes. Motion carried unanimously.

The Board convened into closed session at 11:26 a.m.

RECONVENE TO OPEN SESSION

MOTION: Vicky McNally moved, seconded by Gail Sengbusch, to reconvene into open session. Motion carried unanimously.

The Board reconvened into open session at 11:57a.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Lori Paul moved, seconded by Dianna Wachter, to affirm all motions made in closed session. Motion carried unanimously.

CONTINUING EDUCATION PROVIDER APPLICATION REVIEW

MOTION: Lori Paul moved, seconded by Dianna Wachter, to authorize Vicky McNally to approve or deny CE Provider Applications for the current biennium. Motion carried unanimously.

ADJOURNMENT

MOTION: Vicky McNally moved, seconded by Gail Sengbusch, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:59 a.m.